

Sam's Learning Lab

AI Ethics Policy

Ensuring responsible, transparent, and inclusive use of AI in education and student support.

At **Sam's Learning Lab**, we believe that technology should serve people—not the other way around. As we integrate AI tools to enhance curriculum development, personalised tutoring, and operational efficiency, we commit to the following ethical principles:

Last modified: 31 March 2026

1. Bias Awareness & Mitigation

- **Recognition of Risk:** We recognise that AI systems can reflect and amplify biases present in training data or design.
- **Selective Partnerships:** We actively seek tools and partners that demonstrate documented efforts to reduce bias through inclusive datasets and fairness-aware algorithms.
- **Human Oversight:** We regularly review AI-generated outputs—such as lesson plans, learning recommendations, and student assessments—to ensure they do not disadvantage any student based on race, gender, neurodiversity, socioeconomic background, or other protected characteristics.

2. Explainability & Transparency

- **Clarity of Output:** We prioritise AI tools that offer clear, understandable reasoning behind their suggestions.
- **Right to Information:** Families and tutors have the right to ask how AI-supported decisions (e.g., specific learning pathways or curriculum adjustments) were formulated.
- **No "Black Box" Systems:** We avoid systems that cannot be explained or challenged, particularly in sensitive areas like academic progress tracking or safeguarding.

3. Data Fairness & Protection

- **Ethical Collection:** We ensure all data used by AI systems is collected ethically, with informed consent and a clear educational purpose.
 - **Privacy First:** We do not use student data to train external, third-party AI models unless explicitly agreed upon with families for a specific educational benefit.
 - **Security:** We prioritise tools that allow for data minimization, secure encrypted storage, and maintain strict user control over personal information.
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Our Ongoing Commitment

- **Continuous Education:** We will continue to educate our leadership and tutoring team on evolving best practices in ethical AI use.

- **Feedback Loop:** We welcome feedback from families and tutors to help us refine our technological approach.
 - **Human-Centric Approach:** We believe that AI should **enhance—not replace—the** human connection, empathy, and professional judgment that are the hallmarks of Sam’s Learning Lab.
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4. Policy Updates

We review this policy annually and in response to legal or operational changes. Any significant updates will be clearly communicated to our community.

Next review due: 31 March 2027

5. Contact Us

For questions, concerns, or data requests regarding our use of technology, please contact:

Data Protection Officer: Samavia Khitab

Email: info@samslearninglab.com

Website: www.samslearninglab.com